

ELID Board Meeting 4/8/2025 Location: Orrock Town Hall

Meeting was called to order by Ken Andreen at 2:40 p.m

Attendance: Ken Andreen, Brian Moriarity, Julie Fossum via phone call, Sandy McClurg, Mike Donnelly via phone call toward end of meeting

Agenda: Brian made a motion to approve the agenda. Julie seconded. Motion approved.

Approval of Minutes from the March 11, March 25, and April 3 meetings: Brian made a motion to approve all of the minutes. Julie seconded, Motion approved.

Old Business:

Dosage Study review: Ken spoke with Dan Chibulka regarding the contract between Stantec and SWCD. There is an issue that needs to be resolved and a meeting is scheduled to address this issue some time the week of April 14. After the week of the 14th, Ken will follow up with Dan, and he will try to get a meeting set up for our ELID board to meet with Dendy from Stantec ASAP.

BELIA: They have attempted to contact all donors for the dosage study. The results are as follows: \$450 will be returned to donors who requested a refund, \$1215 will go to BELIA at the request of the donors, and \$12,464 will be transferred to ELID to be used for the dosage study and the future ALUM treatment.

New Business:

Treasurer's Report: Total account balance as of March 2025 \$6639.81. See treasurer's report.

Discussion followed regarding the layout of the monthly Treasurer's report. A few minor changes were suggested. The Treasurer's report will be presented at the next meeting for approval.

Standard Protocol for Communicating Board Decisions:

To ensure clear and consistent communication of board decisions to individuals or parties outside the board. Discussion followed.

The following was the procedure proposed - motion made by Brian, seconded by Julie:

Documenting Decisions: All board decisions, including those voted on and recorded in meeting minutes, will be formally communicated to external parties in written form.

Draft Creation: A board member will be assigned to draft the communication document. This could be an email or formal letter, depending on the nature of the decision and the recipient.

Internal Review Process: The draft will be sent to all board members via email or shared at a meeting for review. Board members will provide feedback and suggest revisions as necessary.

Approval: The communication document must be approved by a majority of board members before it is sent to the outside party. If the document is shared via email, board members must

respond with approval or feedback within 48 hours. If there are no objections within that time frame, the document is considered approved.

External Communication: Once approved, the document will be sent to the designated external party by the assigned board member or another appropriate representative. A copy of the communication will be kept for board records.

The above motion was passed.

Annual Board Meeting tentatively set for Saturday August 2, 2025. It was suggested that we make the 1st Saturday in August a standard date for our annual meeting.

Next regular meeting May 13, 2025 2:30 p.m at Orrock Town Hall

Brian made a motion to adjourn. Mike seconded the motion. Meeting adjourned at 3:54 p.m.